

Dear Woody and Steina:

Ok, I'm finally ready to begin working on the preservation of your work. I have to apologize for the delay but it was a very intense summer for me due to my move out of my loft in New York. I lived there for 22 years and getting everything ready to move was sort of a nightmare. But it's finished now and I am officially a resident of Chicago (for the time being).

I have about \$10500 for preservation of your work. Needless to say, this isn't enough and certainly not what we asked the NEA for, but I think we can get started anyway. Hopefully Barbara London's grant will also come through. I have a call into her but we keep missing each other.

We spoke with Mary Smith of the Media Arts program at the NEA and she said it was fine for you to do the preservation in your studio --the NEA considers your studio to be a "preservation site" --capable of professionally cleaning and restoring video!! Of course, of course!

But since we are the conduit for the money, the Art Institute of Chicago (my more or less bosses) will require that we have receipts for purchasing all tapes, equipment rental, shipping and staff charges. After we receive receipts and/or invoices, we can order checks to be sent out to you. The NEA only works on reimbursement.

I have enclosed the original list of titles that I used for our grant. We will need to discuss how much work can be transferred to Digital Betacam for \$10500. We also need to have a discussion about how to organize the titles on preservation reels, how to insert titles and dates, and the order in which you want to proceed in general. The final goal of the project is to have XX titles on digital Betacam—with one copy remaining in your studio and the other stored at the VDB in Chicago.

So take a look at this list, then let's plan a telephone conversation in the next few days. And call if you have any questions.

Best to both of you!

Kate Horsfield

A handwritten signature in black ink, appearing to read "Kate". The signature is written in a cursive, flowing style with a large initial "K".